

Miami County Solid Waste District
Minutes for the January 22, 2013 Meeting

Attendance: Tom Gustin, Josh Francis, Larry West, Jerry Hamman, Pat Roberts, and Samantha Ward. Absent: Jim Walker, Shirley Mull, Don Morris, and Carla Smith.

The meeting was called to order at 8:15 A.M. by Tom Gustin.

The minutes of December 17, 2012 meeting were presented. Pat Roberts noted that the last paragraph on page 2 should be amended to read "Pat Roberts spoke about the approval of the trust account **TO BE** opened at Beacon Credit Union." The account has not been opened yet. Josh Francis motioned to accept the minutes with the corrected sentence, Tom Gustin seconded the motion and the motion passed unanimously.

The January 2013 financial statement was presented by Samantha Ward. Samantha explained the various bills the district paid to the board. She went over the recurring bills. She also explained the other bills to be paid. These included bills from Roberts Law Firm for the second half of 2012 legal fees, bonds for Tim Comerford and Samantha Ward as required by the State Board of Accounts, Irving Materials for a load of gravel for the Gilead Recycling Drop off site. Larry West motioned to approve the financial report as is, Josh Francis seconded, motion passed unanimously.

Election of Officers was held for the 2013 Solid Waste District Board and the Solid Waste District Board of Accounts. Tom Gustin nominated Don Morris for chairman. Don was unable to attend this meeting but had told both Tom and Samantha previously that he would be willing to accept the position of Board Chairman. Josh Francis seconded the motion, and the motion passed unanimously. Josh Francis nominated Tom Gustin for Vice-Chairman. Larry West seconded the motion, and the motion passed unanimously. Jerry Hamman nominated Josh Francis for Chairman of the Board of Finance. Larry West seconded the motion, and the motion passed unanimously. Samantha Ward was appointed Secretary to both the Solid Waste District Board and the Solid Waste District Board of Finance.

Salaries that were approved for the 2013 Budget are District Director Samantha Ward \$34,175.00 and Assistant Director Carla Smith \$27,810.00. These amounts reflect a 3% raise from the 2012 salaries. Josh Francis mentioned that there are no health insurance benefits, no life insurance benefits, and no retirement benefits for this office. Josh Francis motioned to set the district salaries at the amounts reflected in the 2013 budget, and Larry West seconded the motion. The motion passed unanimously. The meeting stipends for Board Members were set at \$35.00 per meeting attended, and \$40.00 per meeting attended for the Board Chairman. Josh Francis motioned that the stipends for the Citizens Advisory Committee be set at \$35.00 per meeting attended. Jerry Hamman seconded the motion and the motion passed unanimously. The comptroller for the district was Comerford & Company CPAs in 2012. The legal advisor for the district in 2012 was Roberts Law Firm. Josh Francis motioned to retain these positions as is, Larry West seconded the motion and it passed unanimously.

The board received a letter from R & B Contracting wishing to extend the White Goods Contract for an additional year with no changes to the prices charged to the district for services. The contract allows for a one year extension. Josh Francis motioned to extend the White Goods contract with R & B Contracting for one year as pursuant to the current contract. Larry West seconded the motion, and it passed unanimously.

Pat Roberts presented several questions about collections for the 2008, 2009, and 2010 billing years. The office submits the uncollected bills to Roberts Law Firm, who file small claims court papers to try to collect the debt. The papers are sent to the property owners, and the total bill is deferred until the time of judgement. Property owners often make payment arrangements with Roberts Law Firm and the total bill is paid over a period of time. The partial payments are put into a trust account and held there until the bill is paid in full, then Roberts Law Firm makes the disbursements to the Solid Waste District and the Clerk of Miami County. There are some accounts that property owners have started to make payments on, but then stop making payments. Some file bankruptcy, others move away, etc. These accounts become "uncollectable" over time, and the partial payments are sitting dormant in the trust account. Pat asked the board who gets priority for payment of these uncollectable accounts so they can be closed out. Pat will provide a report of all accounts and monies owed before the next board meeting so a decision can be made at that time. Pat also discussed the language of the revenue codes that the district was given by the state for their reporting on Gateway. He is questioning the use of the term special assessment instead of the user fee term that the district has used to describe the flat fee charged to all property owners in the county. There will be further research into these definitions.

Josh Francis motioned to adjourn the meeting at 9:05 AM, Larry West seconded, and the motion passed unanimously.

Respectfully submitted,